

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

June 15, 2017

BOARD MEMBERS PRESENT: Grace Villarreal, Jamie Erickson, Dillion Styers, Heidi Jewell, Robert Hutton.

SUPERINTENDENT: PJ Ford Slack, Ph.D

OTHERS PRESENT: Kelli Deitering, Recording Secretary, Amy Stevenson, Business Manager, Ralph Watkins, Principal (telephonic), Jeremiah Byers, Maintenance, Jenny Miller, Pearl Miller, Rebecca Sawyer, Miguel Contreras, Glenda Hutton, Sally Dybdahl, and Shawn McConnell.

CALL TO ORDER: Robert Hutton called the meeting to order at 6:32pm.

ROLL CALL: Five (5) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD:

- Two pieces of mail were read. One was an email from Bonnie Skaflestad recommending Melody Douglas as mentor to the Business Manager. The other was a letter was from Ralph Watkins also recommending Melody Douglas.

AGENDA REVISIONS:

- One revision Robert Hutton pointed out is that Old Business is supposed to come before New Business in the agenda. M/S Grace Villarreal, Heidi Jewell motion that we adopt the agenda revisions. Accepted by unanimous consent, **MOTION CARRIED.**

APPROVAL OF MINUTES:

M/S Grace Villarreal, Dillon Styers moved to approve the minutes of Regular Board Meeting, May 25, 2017 and Special Board Meeting June 3, 2017. Accepted by unanimous consent, **MOTION CARRIED.**

BOARD CALENDAR:

- No board meeting in July.
- Board retreat – August 11th and 12th, 2017
- Regular Board Meeting – August 17, 2017

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER):

- Sally Dybdahl sang a song she wrote about PJ's career at Hoonah City Schools and the many tasks she accomplished.

ADMINISTRATIVE REPORT:

A. Superintendent's Report – PJ Ford Slack, PhD

- Written Report
- PJ told the board that Tina Fuller and family made it to Arizona safely.

B. Business Office Report – Amy Stevenson

- Written Report
- Heidi Jewell asked where she might find the Business Manager Expenses. Amy responded in the 500's.

C. Maintenance Report – Jeremiah Byers

- Jeremiah gave a verbal report to the board. He is right on schedule with completing the list he provided the last board meeting. He and Corbin will be done with the high school by Monday. Jeremiah is running the boilers all summer because HIA had no heat or hot water. He is unsure what the fuel cost will be. Usually the boilers are off all summer. He predicts that 1,000 gallons of fuel a month will be burned. He will give us numbers in August. The AED was replaced in the gym so that it can be used on children and adults.

D. Board Reports – Robert Hutton

- Grace Villarreal is the school board liaison at the City Council meetings. She spoke about the Mayor having an Accountability Policy. He wants to work closely with the school on spending. She didn't get a copy of the policy because the Mayor went fishing. Jessica Voeller is working hard on a no smoking policy at the park. Heidi Jewell spoke about the 1% activity fund that needs to be invoiced so the full amount can be consumed. She would like to have another joint session because a lot was accomplished in the last one. Shawn McConnell would like some of the 1% to go to the Elementary.

OLD BUSINESS:

2.0 Article 0, Series 0000 – Philosophy, Goals, Objectives & Comprehensive Plans for Second and Final Reading

2.1 Article 3, Series 3000, Business and Non-Instructional Operations for Second and Final Reading

2.2 Article 4, Series 4000, Personnel for Second and Final Reading

2.3 Article 5, Series 5000, Students for Second and Final Reading

2.4 Article 6, Series 6000, Instruction for Second and Final Reading

M/S Grace Villarreal, Heidi Jewell make a motion to approve 2.0 0 Article 0, Series 0000, 2.1 Article 3, Series 3000, Article 4, Series 4000, Article 5, Series 5000, Article 6, Series 6000 for Second and Final Reading. Voice Vote: Grace Villarreal-Yes, Heidi Jewell-Yes, Dillon Styers-Yes, Jamie Erickson-Yes, Robert Hutton-Yes. **MOTION CARRIED**

NEW BUSINESS:

1.0 Mentor Services for Business Manager

M/S Heidi Jewell, Dillon Styers move that HCSD contract with Douglas Enterprises to mentor the business manager during FY18. Discussion: Heidi was sadden to see SERRC didn't submit a bid. Dillon was concerned about travel expenses. It will be roughly \$4,000 extra to the MOA for travel. Heidi wanted to table this and have a special meeting in July. She asked why her request for the SERRC proposal was not met. PJ said that they chose not to submit a proposal. They weren't available for the dates of our audit. Voice Vote: Heidi Jewell-No, Dillon Styers-Yes, Jamie Erickson-Yes, Grace Villarreal-Yes, Robert Hutton-Yes.

MOTION CARRIED

1.1 Approval of Mentor Contract for Superintendent / Principal

M/S Heidi Jewell, Jamie Erickson move that an employment contract with Richard E. Carlson as Mentor for Superintendent / Principal in the amount of \$25,000 be approved. Discussion: Please note that the Heidi didn't add *plus related travel expenses* in the motion because Robert Hutton said that travel expenses were included in the \$25,000. Voice Vote: Heidi Jewell-Yes, Jamie Erickson-Yes, Dillon Styers-Yes, Grace Villarreal-Yes, Robert Hutton-Yes.

MOTION CARRIED

1.2 Curriculum Purchase for FY18

M/S Heidi Jewell, Dillon Styers move that purchase order number 3922 issued in the amount of \$21,852.60 be ratified. Discussion: Ralph Watkins spoke that this is Read Well ELA curriculum. 55% of students are below proficiency in reading. This curriculum will assist teachers teaching K-12. This is very essential for K-2 so they don't fall behind. Dillon asked what the lifespan of the curriculum will be. Ralph Watkins said a good 5 years. Roll Call Voice Vote: Heidi Jewell-Yes, Dillon Styers-Yes, Jamie Erickson-Yes, Grace Villarreal-Yes, Robert Hutton-Yes. **MOTION CARRIED**

EXECUTIVE SESSION:

M/S Robert Hutton, Grace Villarreal moves that we go into executive session. Accepted by unanimous consent, **MOTION CARRIED**. Executive session began at 7:43pm. Back from executive session 8:17pm.

1.3 Superintendent/Principal Contract Addendum

M/S Heidi Jewel, Grace Villarreal move that we approve the Superintendent/Principal contract addendum. Discussion: Heidi wants the board to consider that the travel expenses for the MOA of the Business Manager will roughly be the same cost of this contract addendum. Robert Hutton gave the audience a quick explanation that the board had budgeted the superintendent's mentor to be at \$30,000. Richard Carlson is \$25,000. So there is a \$5,000 surplus. Ralph Watkins was asking if his education to get his superintendent endorsement could be paid with the balance left over. Robert Hutton commented that Ralph Watkins deserves our support but he can see both sides of the coin with districts financial situation. There may be other ways to use the \$5,000. Voice Vote: Heidi Jewell-No, Grace Villarreal-No, Dillon Styers-No, Jamie Erickson-No, Robert Hutton-No. **MOTION FAILED.**

BOARD COMMENTS:

- **Jamie Erickson:** She received a phone call from the Director of Rural Cap. The ANE that was submitted was declined. That shut down the PAT program. The majority of the board must be native. They thought 70% was good enough but it actually had to be 80%.
- **Robert Hutton:** He thanked PJ for her service.

ADJOURNMENT:

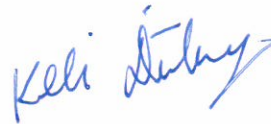
M/S Heidi Jewell, Jamie Erickson a motion to adjourn. **MOTION CARRIED BY UNANIMOUS CONSENT.**

Meeting adjourned at 8:32 pm.

Respectfully submitted,



Dillon Styers
Board Secretary



Kelli Deitering
School Board Secretary